

**INSTRUCTOR TRAINING
REVISION COMMITTEE MEETING
Wake Technical Community College
Room 1824, 321 Chapanoke Road
Raleigh, North Carolina**

September 25, 2015

The Instructor Training Revision Committee met on September 25, 2015, at the Wake Technical Community College, Public Safety Education Campus in Raleigh, North Carolina. Leila Humphries called the meeting to order at 10:05 a.m. She thanked everyone for coming and expressed her thanks to Betty Reynolds for arranging the meeting room.

Leila announced the new Committee members – Michael Lamonds (NC Department of Public Safety), Aaron Vassey (Cleveland Community College), and Tim Pressley (Orange County Sheriff's Office).

Nancy Meadows called the roll. Those members in attendance were:

Martin Hicks (for Bobbie Cox), Gardner-Webb University
Dennis Crosby, Gaston College
Stephanie Freeman, NC AOC
Mike Lamonds, NC Department of Public Safety
Betty Reynolds, Wake Technical Community College
Jeff Robinson, Pitt Community College
Aaron Vassey, Cleveland Community College

Committee members absent were:

Peppi Masa, Fayetteville Technical Community College
Bobbi Cox, Gardner-Webb University
John Reaves, Wake Forest University Campus Police
Tim Pressley, Orange County Sheriff's Office

Staff attending:

Leila Humphries, NC Justice Academy
Nancy Meadows, NC Justice Academy

Staff absent was:

Autumn Hanna, Sheriffs' Standards Division

Also present was Pam Pope.

The minutes of the November 2, 2012, meeting were reviewed by the Committee. Leila asked if there were any corrections or additions to the minutes. Hearing none, the minutes were approved by motion from Jeff Robinson and seconded by Betty Reynolds. The motion was unanimously approved.

New Business

The Revision process up to this point was reviewed by the Chair. The revision of the Law Enforcement Instructor Liabilities and Legal Responsibilities block was submitted to the Education and Training Committee on November 13, 2014, and was approved as submitted, and approved by the full Commission. The revision became effective on January 1, 2015.

The findings of the May 2012 Task Analysis were reviewed. The findings included the result that 93.3% of the 6001 respondents had written one or no lesson plans after leaving General Instructor Training. There was a discussion of the value of investing time in instructor training on the skill of constructing an original lesson plan versus revising an existing lesson plan from the lesson plans that are published by the Justice Academy. One of the driving forces behind the revision of Instructor Training is to give students more information, skills and practice with presentation skills. There was a discussion of finding a balance between lesson plan construction and emphasis on presentation skills.

Amendment by Dennis Crosby by email: "There was a committee vote taken about keeping the development/writing of an original lesson plan in the General Instructor Training course. This vote was overwhelming in favor of keeping the writing aspect in General Instructor Training as it has always been."

The proposed recommendation by Training and Standards regarding the types of teaching that will be considered for re-certification was also discussed. At the September 2015 School Director's Conference, the recommendation included only basic courses, specialty, mandatory in-service courses and Chief's choice courses.

There is apparently more discussion forthcoming by the Commission concerning this recommendation.

There was a lengthy discussion concerning the development of the student presentation.

The recommendation of the Academy is that the lesson plan for the presentation be developed from an existing lesson plan form a basic course (BLET, Detention Basic, Telecommunicator Basic, etc.) or a mandatory In-Service lesson plan developed by the Academy. Based on the task analysis, in the field most instructors will teach from one of these prepared lesson plans. The student would develop objectives, A V aids, and student activities based on the topic chosen. There was an extensive discussion of the value of investing the time developing an original lesson plan versus the application of the skills once the student has completed the course.

The recommendation of the Academy is that the presentation be revised from 80 minutes to 50 minutes. It is unclear why the presentation was developed originally for 80 minutes. Traditionally, class sessions are taught for a 50-minute period of time, and then stopped for break. The committee was in agreement that a 50-minute presentation would be closer to what is generally practiced in the field. There will be additional opportunities for presentations in the proposed course to allow for more rather than less practice of platform skills.

The Chair presented an overview of the proposed changes to the course. The goal will be to give students the ability to teach for long-term retention of the skills and information. There will be emphasis on active student involvement and “real world” application.

The October meeting was cancelled to allow for more time for development of the training materials. The next meeting will be on November 13, with the meeting site to be determined.

Betty Reynolds motioned that the meeting be adjourned at 12:00 noon.